EXECUTIVE DIPLOMA

BUSINESS MANAGEMENT

FLEXIBLE ONLINE PATHWAYS TO VALUABLE PROGRAMMES FROM REPUTABLE UNIVERSITIES

70-02, Jalan Austin Heights 8/2, Taman Mount Austin, 81100 JB
Business Hours : Sat-Thu 8:30am-5:30pm (Fri Closed)

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UNIVERSAL BUSINESS ACADEMY

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EXECUTIVE DIPLOMA IN BUSINESS MANAGEMENT

Professional Executive Degree Program

This unique Program is designed not only for those seeking managerial posts in business, but also for those intending to establish their own businesses, and for those already running businesses who need expert guidance to ensure full PROFITABILITY in modern industry and commerce. It contains many valuable “tips” from successful business owners and managers.

5 Months Only!

- No Exam
- Weekend Classes
- Designed in-line with the industry needs
- Using the best learning & teaching method

Curriculum Structure

1.Business Projections
2.Capital Management
3.Business Organisations
4.Budgeting & Financial Planning
5.Human Resource Management
6.Inventory Management
7.Sales & Marketing
8.Production & Operation Management

Graduation Requirements

- Pass 8 Assignments
- The word count for the assignment is 2,000 – 3,000 words.
- All Course Fees must be fully paid

Jesselton University College

The Jesselton University College (JUC) is a private university established in the State of Sabah, located in the beautiful state capital of Kota Kinabalu. They are fully recognized by the Ministry of Education (MoE) Malaysia and a full member of the Charter Management Association (CMA, HK). The College has demonstrated an outstanding and proven track record, including achieving a 5-star rating by the Malaysian Quality Evaluation System for Private Colleges (MyQuest) over the last 4 consecutive years.

Study Package:

1. Study Guides and Materials
2. Face-to-Face weekly classroom sessions
3. Online Materials
4. 8 modules and assignments

Upon completion of Executive Diploma:

1. Receive Certificate Award of **Executive Diploma in Business Administration** jointly developed with **Chartered Association of Continuing Education (CACE, Hong Kong)** and validated by **Jesselton University College, JUC.**
2. Additional award by ILM, UK (Optional)

Studies Progression Options:

- Degree programme, or
- Progression to Executive Master in Business Administration (EMBA)

Entry Requirements

- Applicant must be at least 18 years of age, and
- Secondary School/SPM, with
- Certificate of working experience.

* Applicants from non-English speaking countries must pass our ESOL Placement Test.

Link to the English Placement Test:

http://placement.universalbusinessacademy.com/esol-placement-test/

Application Procedures

- 1 passport size photo with white background
- Photocopy of Passport / NRIC (for Malaysian)
- Master certification and grade transcripts
- Complete the student online application form, at:

https://universalbusinessacademy.com/student-registration/)

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Taman Mount Austin, Johor Bahru
Open : Sat-Thu (Fri Closed)
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EMPOWER TOMORROW'S TEACHERS & LEADERS

Universal Business Academy
www.universalbusinessacademy.com

This brochure has been drafted in advance of the academic year to which it applies. Every effort has been made to ensure that the information is accurate at the time of publishing, but changes are likely to occur given the interval between publishing and commencement of the course. It is therefore very important to check the website or contact us for any updates before you apply. Once you have applied, any change which impacts the terms and conditions of your offer or a significant part of your programme will be communicated to you. Published November 2021.